

Present: Marge Badois, Chair; Gene Harrington, Vice Chair; Mike Byerly, member; Bob Maxwell,
 member; Roger Fillio, member; Deb Lievens, member; Mike Noone, member; and Mike Speltz, alternate
 member

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Absent: Margaret Harrington, alternate member; Julie Christenson-Collins, alternate member and Ted
 Combes, Town Council Member

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8 Also present: Beth Morrison, Recording Secretary; Jack Szemplinski; John Kalantzakos; and Rick Welch

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10 Marge Badois called the meeting to order at 7:30 pm.

11 Cross Farm - Jack Szemplinski, John Kalantzakos and Rich Welch: Jack Szemplinski introduced himself 12 and John Kalantzakos, and Rich Welch to the Commission. He stated that they did not get the 13 conditional use permits at the Planning Board meeting on September 6, 2017. He stated that they have 14 moved the clubhouse out of the corner completely and it will be located somewhere else; however, 15 they are not sure where and it will most likely be in the second phase of the project. He noted that he 16 was able to move most of the rain garden out of the Conservation Overlay (CO) District, with just some 17 fringes over the CO line. He has a map in which he shows the Commission where the rain garden will be located now. He pointed out that the detention pond will still be located where it was previously. M 18 19 Byerly asked specifically why they were here before the Commission tonight. J Szemplinski stated that 20 they were here with new plans seeking the Commission's recommendations. J Szemplinski provided 3 21 different illustrations for the Commission to look at on the map regarding elevation and water tables. D 22 Lievens asked how deep the rain garden is. J Szemplinski stated it was 4 feet deep. M Speltz asked if 23 they were going to vegetate the area. J Szemplinski stated they talked to their wetland scientist about 24 this. G Harrington asked if this was the only change. J Szemplinski stated it was noting the detention 25 pond is the same location as previously presented. M Badois asked the total area that is impacted in the 26 CO district. J Szemplinski stated that he had not calculated that exact number. D Lievens asked J 27 Szemplinski to use a marker and note the area affected for the Commission. J Szemplinski used the 28 marker to map out the affected area on the map an estimated it might be under 1000 SF. M Badois 29 noted this was an improvement. G Harrington stated that the Commission did not have an actual 30 updated CUP application in front of them tonight and noted that the map that J Szemplinski brought 31 tonight is not accurate. G Harrington suggested that they should finalize the application before the 32 Commission votes on it. J Kalantzakos stated that moving the clubhouse was a big deal for the 33 developers and they wanted to come back before the Commission tonight with the new plan looking for 34 feedback from the Commission. J Kalantzakos stated that they would tidy up the plan and come back 35 before the Commission for a vote. M Byerly stated that they could either come back to a meeting or 36 have the Commission vote on the CUP when it was completed. D Lievens asked what the consensus of 37 the Commission was on this matter. D Lievens made a motion to approve the conditional use permit



- 38 (CUP) as presented this evening subject to verification that the final plan and the final CUP submission
- form accurately reflect our discussion this evening. The chair will appoint three members to review the
- 40 application. R Fillio seconded the motion. The motion passed, 7-0-0.

### 41 Old Business

- 42 Email: M Badois asked if everyone had tried it and who was having problems with it. G Harrington
- 43 stated that his was working. D Lievens stated she thought someone should come to a meeting and help
- 44 everyone with the email. M Speltz stated that he has emailed Josh three times and he has responded to
- 45 two of them with instructions. M Byerly stated that Josh had helped him put the email on his phone
- 46 with an application, which would give a notification when an email was in the account. The consensus
- 47 was that 5 of the Commissioners had email set up and 2 did not. M Badois stated she would email Lisa
- 48 Drabik to see if there was any help that could be provided regarding email.
- 49 **Procedure:** M Badois stated she emailed Sherry about this and Sherry stated the Commission is a land
- 50 use group and most likely be very similar to the Planning Board. She also printed Windham's
- 51 Conservation Commission polices. M Byerly volunteered to help with the project if M Badois could sent
- 52 everything she has electronically. M Speltz stated he thought the Windham polices were overly verbose
- and felt that the Commission could refer to the RSA instead of repeating it. M Badois noted that the
- agenda for meetings is supposed to be posted 72 hours prior to the meeting.
- 55 Kendall Pond: M Badois asked if anyone from the Commission had been in Kendall pond recently
- 56 because someone emailed her and thought there might be a possible beaver dam there. G Harrington
- 57 stated that he has not been in there in 8 weeks, but there was a very low dam located between the
- 58 island and the main area.
- 59 **Trail signs:** M Badois asked for a reassessment on the trails. M Byerly stated that he was still awaiting
- 60 Charlie's inventory of the Musquash, but felt that the Commission should put signs up where they know
- 61 there is an issue. M Noone stated that if Charlie has a plan, it would save a lot of time for the
- 62 Commission. M Byerly stated that he felt the "you are here signs" were important and would follow up
- 63 with Bob Saur regarding this. M Speltz asked what the obstacle was for putting up the signs. M Noone
- 64 stated that they needed to walk through the trails and see where the signs are needed first, then the
- 65 Commission has to make them and go back out to place the signs. M Byerly stated that maybe they
- should make up signs, put them in a backpack and walk the trail, and put up the signs that are needed as
- 67 they go to save time. M Byerly suggested finding a way to get more maps and making a weather proof
- 68 box at the kiosk at the trailhead for the maps. M Noone stated that the trails are not in alignment with
- 69 the maps.



- 70 Articles: D Lievens stated that she talked with Paul Margolin and she did not get a definitive start date,
- so when she is back from vacation, she will contact him again. R Fillio asked M Badois if someone from
- the paper had contacted her regarding the parking lot at Hickory Hill. M Badois stated a town reporter
- had emailed her and M Badois responded with the correct information regarding the plans at Hickory
- 74 Hill.
- 75 Musquash: M Noone stated that he took some pictures of the Sara Beth trail regarding the tree that is76 down at the entrance.

# 77 New Business:

- 78 Monthly hike: M Byerly stated that they had 8 people from the public for the August hike. M Byerly
- asked the Commission for ideas for this month's hike and got a consensus for a date. M Byerly suggested
- 80 Bockes. M Byerly stated the date would be September 30, 2017, at 9 a.m.
- 81 **NHACC:** M Badois stated that it would be on November 4, 2017 at Pembroke Academy.
- 82 Annual Reports: M Badois asked if there was a volunteer to review them. M Speltz stated he has been
- 83 doing them and he could continue.
- 84 **DRC:** The Commission observed the plans for DHB Conditional Use Permit. The Commission observed
- 85 that the plan does not appear to allow for sufficient backyards for these units, which is likely to lead to a
- 86 request to the Zoning Board to extend backyards into wetland buffer. The Commission noted that
- 87 permitting this to be a residential development is going to create far more impervious area, with roofs,
- roads and driveways, than would be the case if it was developed in accordance with the underlying
- 89 commercial zone. The Commission observed that it is not clear what the hash marks on the north
- 90 western edge of wetland buffer are on the plans. The Commission also noted that the plan presumes
- 91 the carport encroaching the south eastern edge of the buffer will be removed.
- Minutes: The Commissioners went over the public minutes from August 22, 2017. G Harrington made a
  motion to accept the minutes as presented. B Maxwell seconded the motion. The motion passed, 6-0-1,
  with M Noone abstaining.
- 95 The Commissioners went over the non-public minutes from July 25, 2017. D Lievens made a motion to
- 96 accept the minutes as corrected. R Fillio seconded the motion. The motion passed, 6-0-1, with G
- 97 Harrington abstaining.

Adjournment: M Byerly made a motion to adjourn the meeting at 9:28 p.m. B Maxwell seconded the
 motion. The motion passed, 7-0-0.



- 100 Respectfully Submitted,
- 101 Beth Morrison
- 102 Recording Secretary